# Bicycle Board: January 2018 General Meeting

**Date:** Thursday, January 4th, 2018 **Time:** 6:30pm-8:30pm **Location:** Public Safety Building, \*Conference Room\*

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| **Clock Time** | **Duration (min.)** | **Topic** | **Discussion Leader** | **Desired Outcome** |
| 6:30 PM | 5 | Schmooze time | Everyone | All ready to start work |
| 6:35 PM | 5 | Agenda | Drew | December minutes approved, January agenda finalized |
| 6:40 PM | 5 | New Secretary | Drew | New secretary elected (vote) |
| 6:45 PM | 10 | Procedural changes | Drew | Changes to meetings and attendance REQ’t reviewed (vote) |
| 6:55 PM | 15 | Open Action Items | Chip / Brian | Items reviewed, closed, and/or due date adjusted |
| 7:10 PM | 20 | Ripe Bananas | Chip | Pressing issues identified and plan to address them defined |
| 7:30 PM | 20 | 2018 Event Schedule | Chip | Annual event committee check-in. Social rides, tour de sharrow, bike rodeo, bike month scheduled for 2018. |
| 7:50 PM | 10 | New Action Items | Brian | Summarize new items, their owners, and their due dates |
| 8:00 PM | - | Meeting Adjourned | Drew |  |

**Read-aheads 1)** December minutes

**Notes:**

Open Action Items are limited to 1 minute each and should follow the format below

* Item number was closed on date and requires follow up / new action item / ripe banana discussion OR…
* Item number remains open due to reason and requires follow up / new action item / ripe banana discussion and needs rescheduling to date

Potential Ripe Bananas (all ripe bananas are limited to 5-10 minutes, can include reports back from action items, and must make a request for future action)

**None yet**

**Open Action Items**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Category / Committee** | **Project** | **Description** | **Owner** | **Assigned** | **Due**  | **Status / Notes** | **Closed** |
| 2 | Engineering | BFC Signs | Install Remaining 2012 BFC Signs | A. Stockdale | 8-Aug-15 | 5-Oct-17 | Frank emailed previously suggested locations to BB on 12/5/16. Alex will follow up about getting them up. Chip working with Paragon to color-match stickers |   |
| 3 | Engineering | Bike Parking | Install (5) Remaining Parking Rings | C. Wamsley | 8-Aug-15 | 21-Sep-17 | Chip will meet with D. McKenzie to finalize installation plan |   |
| 60 | Mapping | Change request version control | J. Nellis collects map change requests for review at future board meetings. | J. Nellis | 4-Aug-16 |   | Perpetually Open. J Nellis working to change mapping service from Google Maps to ArcGIS online |   |
| 71 | Engineering | Bus shelters | Install bike facilities at bus shelters | A. Stockdale | 1-Sep-16 | UNKNOWN | Waiting to hear back from DOH. ETA August / Sept 2017. MLTA is working directly with DOH to install shelters outside of municipal bounds. |   |
| 82 | Engineering | Bike Locker Signs | Install signs for bike locker(s) | D. Davis | 2-Feb-17 | 15-Nov-17 | Board moved to encourage city to outsource design, Drew will communicate. |   |
| 84 | Community | Tour de Sharrow | Plan and have this event ready to go | C. Wamsley | 2-Mar-17 | 1-Feb-18 | Have tour planned by Feb 2018 |   |
| 89 | Engineering | City-Funded Sharrows | Plan for installation with city funds | F. Gmeindl | 6-Jul-17 | 5-Oct-17 | Jones / Rawley and Richwood / Charles corridors are top priority in new bike network |   |
| 90 | Outreach | Jenny Selin invites | Various invitations to relevant meetings | J. Selin | 6-Jul-17 | 3-Aug-17 | Jenny will invite certain members to Celebration of America debrief meeting and chamber transportation meeting, and will inquire with school of journalism on interns. |   |
| 91 | Outreach | Share Bus Shelter Designs | Work with MTEC to develop new bus shelter designs | D. Gatlin | 7-Sep-17 | 13-Sep-17 | Drew and Kelli LaNeve will exchange designs for bus shelters - MTEC to build and install near White Park |   |
| 92 | Outreach | Respond to misrepresentation | Clarify board's stance on Jones Avenue redevelopment proposals | D. Gatlin | 7-Sep-17 | 5-Oct-17 | Drew will explore other ways of responding to the email that was sent to the pedestrian board |   |
| 94 | Community | Neighborhood outreach | Spread the word about bike board at community meetings | All | 5-Oct-17 | 2-Nov-17 | Combined with #80 (city council presentation). Drew will send out an email regarding neighborhood associations etc. |   |
| 95 | Education | Literature review | Read and share current articles on bike infrastructure / theory | All | 5-Oct-17 | Ongoing | Frank will summarize his thoughts on the People For Bikes' tool and distribute them to the board. |   |
| 97 | Education | STAR Guide Infographic | Create a 3-4 page, graphic heavy document summarizing the guide | J. Zhang | 5-Oct-17 | 2-Nov-17 | Drew drafted this in October. Jing is going to finalize. Need to develop distribution plan. |   |
| 100 | Community | Annual Events Committee | Committee project list | Various | 7-Dec-17 | Various | Combined action items 93, 98, 99. Committee to plan and execute bike rodeo (Harry lead), social rides (Bridget lead), bike month, and more. |   |
| 101 | Outreach | Commuter Outreach | Postive Spin light distribution | B. O'Meara | 2-Nov-17 | 15-Nov-17 | Bridget will write a letter to non profits servinglow income folks RE: distributing lights. |   |