

Enhancing Bicycle Signage and Facilities

WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS

TRANSPORTATION ALTERNATIVES PROGRAM ELECTRONIC INTENT-TO-APPLY FORM

PROJECT IDENTITY

Fiscal Year: 2014

Is your proposed project for the Recreational Trails Program (RTP): Yes No

Select the project type applicable to your proposed project: Construction, planning and design of on-road and off-road trail facilities for pedestrians, bicyclists and other nonmotorized forms of transportation including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990.

Congressional District(s): 1st District

County(ies): Monongalia

Project Name: Enhancing Bicycle Signage and Facilities

Date of Application: 12/13/2013 3:46:58 PM

Project Short Description: City-wide providing warning signs, road markings, & bicycle facilities at bus stops. The installation of shared lane markings to be installed on roads in conjunction with "Bicycles May Use Full Lane" signs to warn drivers and empower cyclists on their rights to ride on the roadways. Covered bicycle racks at bus stops will encourage bicycle riders to use other public transportation to get to places beyond using their bicycle.

FUNDING INFORMATION

Approximate amount of Federal funds you will be requesting: 1,200,000

Federal funds may be reimbursed up to 80% of the total project cost.

Construction costs should be computed using Davis-Bacon and/or West Virginia Prevailing Wages, as applicable, and if the project will be let for contract (i.e., the sponsor will advertise for bids to perform the actual construction of the project). Should Force Account (upon WVDOH Commissioner approval) or In-kind (for the RTP only) labor, materials and equipment be proposed for construction of the proposed project, then please adjust the amount accordingly.

NOTE: Should Force Account be requested, please provide a cost estimate using Davis-Bacon and/or West Virginia Prevailing Wages, as applicable, as well as Force Account, as there is no guarantee that Force Account will be permissible for the project. Force Account must first be justified and approved by the Commissioner of the WVDOH based on a WVDOH approved cost analysis illustrating that Force Account work is both permissible and more cost effective than hiring a contractor.

Is the required 20% match available? Yes No

The 20% minimum Sponsor's match must be available at the time of application unless choosing the 'pay as you go' option or using In-kind services (for RTP only) to meet the required match.

If "No," please explain:

How will the minimum 20% match be met?

Cash

If cash, do you intend to pay the match up front and submit a check to the WVDOH upon return of the project agreement?

Yes No

Pay-as-you-go (i.e., Sponsor pays all invoices at 100%, and then submits invoices to the WVDOH for reimbursement of 80% of the total invoiced).

In-kind. In-kind is defined as donated time, materials or equipment used for design and/or construction of an RTP funded project that can be used as the minimum 20% match.

Independent Project Estimate:

Should your project be awarded/selected, the project Sponsor must have an independent project estimate for guidance in the negotiation of fee with the consultant chosen by a WVDOH certified consultant selection process. The estimate must be performed and verified by a WV licensed Professional Engineer (PE). The estimate must include the complete scope of work as detailed in the project agreement. The development of an independent project estimate to assist with the consultant selection process, if included in the scope of work in the project agreement, is a work element eligible for reimbursement. (Do not do this until you are notified of the grant being selected).

What if the Sponsor has an engineer/consultant/firm on retainer?

If the project Sponsor is planning on using an engineer/consultant/firm on retainer or under existing contract, the Sponsor must be capable of producing evidence that the engineer/consultant was selected using a certified consultant selection process. Furthermore, the contract/agreement between the Sponsor and engineer/consultant/firm must include the elements of work outlined in the project agreement (i.e., if applying for sidewalk construction, the contract must include specific language regarding the design of sidewalks as part of the existing contract/agreement). The contract/agreement must be submitted to the WVDOH for approval prior to any reimbursable work elements being performed.

SPONSOR INFORMATION

Project Sponsor: [City of Morgantown](#)
DUNS#: [070453519](#)
CCR Registration: [No](#)
CCR Expiration Date:

NOTE: For Local Public Agency (LPA) administered projects, regulations require that the person(s) serving as Project Manager/Responsible Charge is a full time employee of the Sponsor and meet the following criteria:

Does the project Sponsor have a full time public employee(s) who can perform the following duties and functions?

- Administers inherently governmental project activities, including those dealing with cost, time adherence to contract requirements, construction quality and scope of Federal-aid projects;
- Maintains familiarity of day to day project operations, including project safety issues;
- Makes or participates in decisions about changed conditions or scope changes that require change orders or supplemental agreements;
- Visits and reviews the project on a frequency that is commensurate with the magnitude and complexity of the project;
- Reviews financial processes, transactions and documentation to ensure that the safeguards are in place to minimize fraud, waste, abuse;
- Directs project staff, agency or consultant, to carry out project administration and contract oversight, including proper documentation,
- Is aware of the qualifications, assignments and on-the-job performance of the agency and consultant staff at all stages of the project.

Yes No

(If no, the applying Sponsor may be ineligible as a project Sponsor upon review by WVDOH staff).

Who will be the primary Project Manager (Responsible Charge) on behalf of the Sponsor should this project be awarded/selected?

NOTE: The Project Manager/Responsible Charge may differ from the primary and secondary point of contact, requested below, on behalf of the Sponsor so long as the below referenced duties and functions can and will be performed by the person designated as Project Manager/Responsible Charge. The duties/requirements of Project Manager/Responsible Charge may be distributed between multiple full time employees of the Sponsor so long as the above referenced duties and functions are kept on a day to day basis including maintaining a daily diary/log of activities and proof that the duties/requirements are being met. Although the duties and functions can be performed by more than one full time employee, please list the primary Project Manager/Responsible Charge designated by the Sponsor below:

Name: [Damien Davis](#)

Title: [Assistant City Engineer](#)

Street Address: [389 Spruce Street](#)

City: [Morgantown](#)

State: [WV](#)

Zip Code: [26505](#)

Phone Number: 304-288-6717

Email Address: ddavis@cityofmorgantown.org

CONTACT INFORMATION:

Name of Sponsor's Organization: [City of Morgantown](#)

Primary Point of Contact Information

Contact Person: [Jeff Mikorski](#)

Contact Person Title: [City Manager](#)

Street Address Line 1: [389 Spruce Street](#)

Street Address Line 2:

City: [Morgantown](#) State: [WV](#) Zip: [26505](#)

Primary Phone Number: [304-284-7404](#) Alternate Phone Number: [304-284-7405](#)

Fax Number: [304-284-7430](#) E-mail Address: jmikorski@cityofmorgantown.org

Secondary Point of Contact Information

Contact Person: [Damien Davis](#)

Contact Person Title: [Assistant City Engineer](#)

Street Address Line 1: [389 Spruce Street](#)

Street Address Line 2:

City: [Morgantown](#) State: [WV](#) Zip: [26505](#)

Primary Phone Number: [304-284-7398](#) Alternate Phone Number: [304-284-7405](#)

Fax Number: [304-284-7430](#) E-mail Address: ddavis@cityofmorgantown.org

PROJECT INFORMATION

Is this a continuation of a project previously approved for funding? Yes No

RTP Only:

Please check the one (1) description that **best** fits your proposed project:

Motorized Non-motorized Combination of both motorized and non-motorized Equipment purchase

Does your proposal include land acquisition? Yes No

If 'Yes,' is it from a willing seller/lessor? Yes No

Please identify all seller(s)/lessor(s) if the proposed project will require land or property acquisition:

Has an appraisal been prepared? Yes No

If 'Yes,' what is the appraisal amount:

When was the appraisal performed?

Does your proposed project impact a historic and/or archaeological site? Yes No

Please summarize the proposed project (see Application Process Step #1): [Bicycle riding in Morgantown continues to grow and we hope to encourage more cyclists and protect them from drivers by providing warning signs, road markings, and bicycle facilities at bus stops. The installation of shared lane markings to be installed on roads in conjunction with "Bicycles May Use Full Lane" signs to warn drivers and empower cyclists on their rights to ride on the roadways. Covered bicycle racks](#)

at bus stops will encourage bicycle riders to use other public transportation to get to places beyond using their bicycle. We expect that as more people feel more comfortable riding their bicycles, traffic congestion could be reduced and bicycle rider safety will increase.

Please identify the public benefit and the relationship to transportation of this project including economic and tourism development. Indicate if this project contributes to existing or proposed transportation/community development plans:

The Shared Lane Markings will be installed on roadways in conjunction with Bicycles May Use Full Lane signs along roadways to empower cyclists on their rights to ride on the roadways and ultimately reduce traffic congestion, improve health, boost economic growth, and improve air quality in Morgantown, WV. Adding the bike racks to each bus shelter will create more options for cyclists and commuters in order to reduce traffic congestion, improve health, boost economic growth, and improve air quality. This project will also fit nicely into existing cycling infrastructure that complements WVU bike racks and downtown bike racks on High Street for a more comprehensive city-wide approach.