Morgantown Bicycle Board October **Minutes** 1 October 2015

1. Schmooze Time, September Minutes approval; Anyone
2. Ripe Banana Issues; Anyone; Issues identified and plan to address them defined
3. SLM / BMUFL locations; Damien; Status
	1. CCCOW meeting TA Grant presentation; Frank; Report Back
4. BFC signs; Damien; did you chat with Fred? Installation commitment date for remaining signs
5. Bicycle Locker Signage; Damien; was the signage installed? If not, new installation commitment date
6. Mon Blvd Climbing Lane; Damien; Report back from conversation with Jeff // Installation date commitment
7. Bicycle parking rings; Damien; Installation date commitment for remaining rings
	1. Report back; Damien; RE: Tree plan // Total Count of available rings
	2. New location proposals; Drew; Pleasant Street (multiple), The Grind; Jimmy John’s; Walnut Bridge; Public Safety Bldg; Gene’s; Brockway // Walnut St. Bridge on Greenmont side, where else?
8. Bicycle Board Reorganization; Chip; list of current members and plan to staff up
	1. Drew; list of current members and current vacancies
	2. Drew; call for procedural guideline clarifications and proposed changes
9. 2016 BFC Application Status; Drew; report back on first two meetings // plan of attack
10. Document Depository; Drew; OneDrive Proposal and User Guidelines // Decision date
	1. Old minutes; Drew; Status (have received many, still need 2014/15 agendas/minutes from Jing / Chip)
11. Allstate Education Grant; Frank; Candidates for fall confident city cycling class and LCI certification // class dates
12. Agenda // Minutes format; Frank; proposal for combined document format
13. Action Item Review; Chip; List open items, responsible person, relevant dates // Celebrate closed items
14. Meeting Adjournment

**Minutes (recorded by Chip, transcribed by Drew)**

Attendance Record: Chip, Jon, Frank, Marilyn, Derek, Jing

Notes on relevant Agenda topics:

2) No ripe banana issues were identified

3)-6) Nothing new to report but items need to be carried over to November agenda

7) Need to check with Tom, we have ~6 rings to install, proposals were considered with the additional suggestions of South High Street (post office and justice center)

8) a) Email needs to be sent out to entire bike board list for recipients to respond – “do you want to remain on this list? If so, what do you consider your role on the bike board to be?”

8) b) Next month’s agenda email should include a link to or attachment of the procedural guidelines and a request for recipients to review and come up with suggestions for next meeting

9) BFC application working group has met 3 times (~every 2 weeks), next meeting is scheduled for 5 Oct 8:00am at WVU downtown library in room 2044. All are welcome to attend and help out.

10) No discussion recorded

11) Jing and Derek will “work on getting foreign and American freshman” signed up for the classes, LCI class continues to be difficult to schedule

12) Agenda format – send out a couple examples with next month’s agenda, ask for ideas and feedback

13) Chip will check with Danny Camden on 1) who does freshman orientation packets 2) teaching cycling 101 through WVU public safety