# Bicycle Board: October 2017 General Meeting

**Date:** Thursday, October 5th, 2017 **Time:** 6:30pm-8:30pm **Location:** Public Safety Building, \*Conference Room\*

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| --- | --- | --- | --- | --- |
| **Clock Time** | **Duration (min.)** | **Topic** | **Discussion Leader** | **Desired Outcome** |
| 6:30 PM | 5 | Schmooze time | Everyone | All ready to start work |
| 6:35 PM | 5 | Agenda | Drew | September minutes approved, October agenda finalized |
| 6:40 PM | 15 | Open Action Items | Chip | Items reviewed, closed, and/or due date adjusted |
| 6:55 PM | 20 | Ripe Bananas | Chip | Pressing issues identified and plan to address them defined |
| 7:15 PM | 20 | Bicycle Summit Recap | Drew | Board informed of notable happenings at the bicycle summit, proper follow-ups planned in relation to generated momentum |
| 7:35 PM | 20 | Yearly Events Planning Committee Formation | \*Up for grabs\* | Bike Month, Bike Rodeo(s), Parades, Education, etc events mapped out and assigned to a committee to be formed |
| 7:55 PM | 10 | Social Rides | \*Up for grabs\* | Rest of year planned, champion identified, marketing plan developed |
| 8:05 PM | 10 | Meeting Reflection | Drew | Strengths, weaknesses, and potential changes identified in the procedure of bike board meetings |
| 8:00 PM | 10 | New Action Items | \*Secretary\* | List open items, responsible person, dates |
| 8:10 PM | - | Meeting Adjourned | Drew |  |

**Read-aheads 1)** September Minutes

**Notes:**

Open Action Items are limited to 1 minute each and should follow the format below

* Item number was closed on date and requires follow up / new action item / ripe banana discussion OR…
* Item number remains open due to reason and requires follow up / new action item / ripe banana discussion and needs rescheduling to date

Potential Ripe Bananas (all ripe bananas are limited to 5-10 minutes, can include reports back from action items, and must make a request for future action)

1. Tour de Sharrow
2. Money
3. 2014 TAP Grant
4. Vehicular Cycling vs. Segregated Infrastructure

**Open Action Items**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **#** | **Category / Committee** | **Project** | **Description** | **Owner** | **Assigned** | **Due** | **Status / Notes** | **Closed** |
| 2 | Engineering | BFC Signs | Install Remaining 2012 BFC Signs | A. Stockdale | 8-Aug-15 | 5-Oct-17 | Frank emailed suggested locations to BB on 12/5/16. Alex will follow up about getting them up. Chip working with Paragon to color-match stickers |  |
| 3 | Engineering | Bike Parking | Install (5) Remaining Parking Rings | C. Wamsley | 8-Aug-15 | 21-Sep-17 | Chip will meet with D. McKenzie to finalize installation plan |  |
| 60 | Mapping | Change request version control | Map change requests | J. Nellis | 4-Aug-16 |  | Perpetually Open. How to label road grades? |  |
| 71 | Engineering | Bus shelters | Install bike facilities at bus shelters | A. Stockdale | 1-Sep-16 | UNKNOWN | Waiting to hear back from DOH. ETA August / Sept 2017. MLTA is working directly with DOH to install shelters outside of municipal bounds. |  |
| 80 | Community | Bicycle Board role & function | Deliver presentation to City Council | D. Gatlin | 1-Dec-16 | 1-Dec-17 | Presentation delayed until after summit |  |
| 82 | Engineering | Bike Locker Signs | Install signs for bike locker(s) | D. Davis | 2-Feb-17 | 5-Oct-17 | Select design for bike locker signs and install. New design made internally or externally |  |
| 84 | Community | Tour de Sharrow | Plan and have this event ready to go | C. Wamsley | 2-Mar-17 | UNKNOWN | Event framework has been developed, plan needs to be executed – when do we need to conduct the tour? |  |
| 89 | Engineering | City-Funded Sharrows | Plan for installation with city funds | F. Gmeindl | 6-Jul-17 | 5-Oct-17 | Frank and Drew will work to develop a plan for sharrows on willowdale, jones, charles, white, stewart, diamond / carnegie, and north spruce streets |  |
| 90 | Outreach | Jenny Selin invites | Various invitations to relevant meetings | J. Selin | 6-Jul-17 | 3-Aug-17 | Jenny will invite board to chamber transportation meeting and will inquire with school of journalism on interns. |  |
| 91 | Outreach | Share Bus Shelter Designs | Work with MTEC to develop new bus shelter designs | D. Gatlin | 7-Sep-17 | 13-Sep-17 | Drew and Kelli LaNeve will exchange designs for bus shelters - MTEC to build and install near White Park |  |
| 92 | Outreach | Respond to misrepresentation | Clarify stance on Jones Avenue redevelopment | D. Gatlin | 7-Sep-17 | 5-Oct-17 | Drew will explore responding to the email sent to the pedestrian board |  |
| 93 | Community | Bike Rodeo | Plan and execute bike rodeo | Various | 7-Sep-17 | 23-Sep-17 | Please see September minutes for description of these action items |  |