# Bicycle Board: May 2017 General Meeting

**Date:** Thursday, May 6th, 2017 **Time:** 6:30pm-8:30pm **Location:** Public Safety Building, \*Conference Room\*

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| **Clock Time** | **Duration (min.)** | **Topic** | **Discussion Leader** | **Desired Outcome** |
| 6:30 PM | 5 | Schmooze time | Everyone | All ready to start work |
| 6:35 PM | 5 | Agenda | Drew | April minutes approved, May agenda finalized |
| 6:40 PM | 12 | Open Action Items | Chip | Items reviewed, closed, and/or due date adjusted |
| 6:52 PM | 23 | Ripe Bananas | Chip | Issues identified and plan to address them defined |
| 7:15 PM | 20 | Budget | Harry / Drew | Ideas generated RE: current budget and its expenditure |
| 7:35 PM | 15 | Bike Month | Drew | Last-minute scramble, folks assigned to work on BTWD |
| 7:50 PM | 10 | Secretary | Drew | New secretary elected or plan for alternative developed. |
| 8:00 PM | 10 | New Action Items | Christina | List open items, responsible person, dates |
| 8:10 PM | - | Meeting Adjourned | Drew |  |

**Read-aheads 1)** April Minutes

**Notes:**

Open Action Items are limited to 1 minute each and should follow the format below

* Item number was closed on date and requires follow up / new action item / ripe banana discussion OR…
* Item number remains open due to reason and requires follow up / new action item / ripe banana discussion and needs rescheduling to date

Potential Ripe Bananas (all ripe bananas are limited to 5-10 minutes, can include reports back from action items, and must make a request for future action)

* May 20th Preston County Family Adventure Day – Bike Rodeo?

In Attendance: Christina Hunt, Bridget O’Meara, Frank Gmeindl, Harry Grandon, Chip Wamsley, Jenny Selin, Marilyn Newcome, Jonathan Nellis, Brian Ricketts, Jing Zhang, Drew Gatlin

1. Minutes & Agenda
	1. H. Grandon moves to approve April minutes, May agenda as they stand. B. Ricketts seconds. All in favor. Agenda and minutes approved at 6:40pm.
2. Open Action Items
	1. Items closed: #83 (Casual Rides); #85 (Bike Month Proclamation)
	2. Items with dates adjusted: #1, 2, 3, 71, 82, 86 (Engineering); #47 (sharrows stickers); #60 (mapping); #80 (BB role); #84 (Tour de Sharrow)
3. Ripe Bananas
	1. Reminder: May 6-7 is Appalachian Spring Spectacular series of rides
	2. Krepps Park possible connector walk-through – J. Selin gave an update on a clearing made near Krepps Park for MUB utility line. It’s a wide cut, maybe this can be partially used as a connector path. J. Selin going to walk this with City Manager on Monday, asked for BB input. D. Gatlin and J. Zhang will try to go walk-through as well. Make sure this fits in with DOH plans for Mon River Blvd from Star City to Coliseum.
	3. Mon River Blvd rock falls – J. Selin asked BB members to talk to DOH about doing a study of this hillside. Can we find a longer-term solution? Bigger rock slides have led to more interest in this item.
	4. Bike locker wraps – move ahead with basic design, with a few additions. H. Grandon moved to add “Bike Morgantown”, “BFC logo” and “Monthly/Quarterly/Yearly Rates Available” to the bike locker wraps. B. Ricketts seconds. All in favor. Motion passed. Rate was agreed at $85/year, but this was 5 years ago. We have 4 rentable spots. Should probably check with Parking Authority before printing wraps.
	5. Bike stickers – give them away (versus selling them), since we don’t have a way to hold funds. Quote is about $1.33 per sticker, less for non-reflective sticker. We set $500 to use. Use the top/first BMUFL design, 2 sizes. D. Gatlin will meet with Jordy and find out about colors of reflective materials and possible colors for design.
	6. Bike Rodeo in Preston County – May 20. At the very least we can put on Facebook. C. Hunt will contact and find out more.
	7. First casual ride – still planned for May 12. Need to advertise. Email/contact Krista Baker to put out the word. Make an event on Facebook. 6:00pm. Need a ride leader. Meet at farmers market pavilion. Bring parking passes.
4. Budget
	1. Tabled to discuss Bike to Work Day. $11,000 marked as Bike Board discretionary funding will be used to install sharrow prototype corridor on Willowdale.
5. Bike to Work Day
	1. Friday, May 19 at the Hazel Ruby McQuain Amphitheatre. Set up at 7:30am, followed by casual gathering, and then ride out at 8:30am.
	2. Need a table, coffee, snacks
6. Secretary
	1. C. Hunt is moving, will not be able to continue as secretary after this May meeting.
	2. H. Grandon moves to rotate the role of secretary among BB members from month to month. F. Gmeindl seconds. All in favor. Motion carried.
	3. H. Grandon will be secretary for June meeting.
7. New Action Items
	1. Frank, Drew will review BB presentation for City Council in BB June meeting – 6/1
	2. Jing will invite Bill Austin to go to meeting on Monday at 3pm at Krepps Park, Mon River Blvd. Drew will also go to that meeting – 5/8
	3. Christina will email Kim Liston re: Bike Rodeo. Find out what they need. – 5/8
	4. Christina will make Facebook event for casual ride – 5/4
	5. Brian and Frank will make a route for casual ride. – 5/10
	6. Brian will talk to Rich at the Grind re: coffee, treats for BTWD – 5/12
	7. Drew is going to send out National Bike Challenge info – 5/12
	8. Christina will put together / find Secretary check list – 5/25
	9. Drew, Bridget will email Krista Baker re: causal ride, BTWD, press release – 5/10
	10. Jing will confirm with Fouad plans for bike designs on Mon River BLVD from Star City to Coliseum – 5/25
	11. Frank is going to email those designs for Star City to Coliseum to Jing, will copy BB – 5/6
	12. Drew is meeting with Jordy re: stickers, will email color options to Board – 5/5
8. Meeting adjourned at 8:26pm

**Year to Date Attendance**

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| **Member Name**   | **May 16** | **Jun 16** | **Jul 16** | **Aug 16**  | **Sep 16** | **Oct 16** | **Nov 16** | **Dec 16** | **Jan 17** | **Feb 17** | **Mar 17** | **Apr 17** | **May 17** |
| **Davis, Damien**   |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **\*Gatlin, John (Drew)**   | X | X | X | X | X | X | X | X | X | X | X | X | X |
| **\*Gmeindl, Frank**   |  |  | X | X | X |  | X | X |  | X | X | X | X |
| **\*Grandon, Harry**   | X | X | X |  | X |  | X |  | X | X | X | X | X |
| **\*Hunt, Christina**   | X | X | X | X | X | X | X | X | X | X | X | X | X |
| **\*Nellis, Jonathan**   |  | X | X | X | X | X | X | X |  | X |  | X | X |
| **\*Newcome, Marilyn**   | X |  | X |  |  | X | X |  | X | X | X | X | X |
| **\*O’Meara, Bridget** |  |  |  |  |  |  | X | X | X |  |  |  | X |
| **\*Ricketts, Brian**   | X | X | X | X |  | X |  | X | X | X | X | X | X |
| **\*Rosenbaum, Jonathan**   | X | X | X | X |  | X | X | X | X | X | X | X |  |
| **Selin, Jenny**   |  | X |  |  |  | X | X |  | X | X | X |  | X |
| **\*Springston, Derek**   |  |  | X |  |  |  |  |  |  |  |  |  |  |
| **Stockdale, Alex** |  |  |  |  |  | X | X | X |  |  |  |  |  |
| **\*Wamsley, Chip**   | X | X |  | X | X | X | X | X |  | X | X | X | X |
| **Whitmore, John**   | X | X | X |  | X | X | X | X | X | X |  | X |  |
| **\*Zhang, Jing**   |  |  |  | X | X | X | X |  |  | X | X | X | X |

\*signifies voting member, X signifies present