

No.	Category / Committee	Project	Description	Owner	Date Assigned	Due Date	Status / Notes	Date Closed	Code
1	Engineering		Install Bike Locker Signs	D. Davis	8-Aug-15	ASAP	Need details		0
2	Engineering		Install Remaining 2012 BFC Signs	D. Davis	8-Aug-15	ASAP	Need details		0
3	Engineering		Install (4) Remaining Parking Rings	D. Davis	8-Aug-15	ASAP	Need details		0
4	Grants / Applications	2016 BFC Application	Submit 2016 BFC Application	D. Gatlin	3-Sep-15	1-Aug-16	Open. Board chose to delay submission until August deadline.		0
17	Law / Ordinances	Parking Ordinance Update	Parking Ordinance Update Proposal	J. Nellis	3-Dec-16	5-Jul-16	Open: Bike Board draft anticipated by April mtg, Traffic Commission early May, Planning Commission late May, proceeding to city council with final action anticipated July 5th.		0
19	Education	TAP Grant: SLM/BMUFL	Call meeting to develop an education strategy and plan	F. Gmeindl	3-Mar-16	4-Mar-16	Open.		0
20	Education	TAP Grant: SLM/BMUFL	Forward DOH resolution request email to J. Selin	C. Wamsley	3-Mar-16	5-Mar-16	Open. DOH needs city to submit a resolution related to the grant.		0
21	Engineering	Various	Check with D. Davis to clarify dates for outstanding engineering items	C. Wamsley	3-Mar-16	7-Apr-16	Open. This is in regards to action items 1, 2, and 3		0
22	Grants / Applications	TAP Grant: WV705	Complete and submit the grant application	C. Wamsley	3-Mar-16	15-Mar-16	Open. Due date is set by application deadline.		0
23	Administration	Elections	Alert Traffic Commission of new BB leadership	C. Wamsley	3-Mar-16	7-Apr-16	Open		0
24	Grants / Applications	TAP Grant: SLM/BMUFL	Push resolution request through city hall	J. Selin	3-Mar-16	10-Mar-16	Open		0
25	Education	TAP Grant: SLM/BMUFL	Explore link between Safe Communitis group and our upcoming education campaign	J. Selin	3-Mar-16	7-Apr-16	Open		0
26	Outreach	National Bike Summit	Report back on participation	J. Zhang	3-Mar-16	7-Apr-16	Open		0
27	Administration	Elections	Facilitate transition of power: new phone number listed, consolidating historical data, access to online databases and public sites	D. Gatlin	3-Mar-16	7-Apr-16	Open		0
28	Administration	New Projects Matrix	Coordinate to distribute list of projects assignments to relevant groups.	D. Gatlin	3-Mar-16	10-Mar-16	Open		0
5	Education	Confident City Cycling	Collect names of people interested in CCC / LCI courses	C. Wamsley	3-Dec-15	17-Dec-15	Complete	1-Jan-16	1
6	Administration		Confirm New Members (Christina Hunt, Matt Watson, Brian Ricketts) at Jan. Transportation Commission Meeting.	D. Davis	3-Dec-15	6-Jan-16	Complete. All members were confirmed.	6-Jan-16	1
7	Administration	Elections	Elect secretary and vice chair	C. Wamsley	7-Jan-16	3-Mar-16	Closed. Drew was elected Chair, Chip Vice Chair, Christina Secretary.	3-Mar-16	1
8	Grants / Applications	2016 BFC Application	Send Draft BFC Application to mailing list for review	D. Gatlin	7-Jan-16	14-Jan-16	Complete. 90% complete draft was sent for review to mailing list. Board review is on the agenda for February.	28-Jan-16	1
9	Morale		Bring cake to February meeting	F. Gmeindl	7-Jan-16	4-Feb-16	Complete. Thanks!	4-Feb-16	1
10	Administration		Publish updated list of board members	D. Gatlin	7-Jan-16	14-Jan-16	Complete. Websites were updated 3 Feb. Will need to do this again when we hold elections.	3-Feb-16	1

11	Communication		Respond to Amy Boggs (Governor's Highway Safety Program) Jan 4 email	C. Wamsley	7-Jan-16	10-Jan-16	Complete. Group was informed on communication. Will likely meet with Boggs in April Bike Summit.	10-Jan-16	1
12	Education	Confident City Cycling	Schedule Spring 2016 Class	J. Zhang	7-Jan-16	4-Feb-16	Complete. Doodle poll was sent, TS101 class is scheduled for April 2nd and 3rd 2016. Participants are expected to respond to registration form here: http://bikemorgantown.com/form.php by February 12.	1-Feb-16	1
13	Grants / Applications	2016 BFC Application	Transform BFC Takeaway document into project assignment activity for March general meeting	D. Gatlin	4-Feb-16	3-Mar-16	Closed. See project assignment matrix in email history and OneDrive repository.	3-Mar-16	1
14	Grants / Applications	TAP Grant: SLM/BMUFL	Call meeting to revitalize SLM and bus shelter programs	D. Springston	4-Feb-16	3-Mar-16	Closed. Various meetings were held in February, March, and early April. Bus plan will be presented in April general mtg	3-Mar-16	1
15	Media	Corridors Magazine Article	Meet with Chelsi Baker for interviews and photos for April / May issue	C. Baker	4-Feb-16	18-Feb-16	Closed. Christina, Chip, Jeff Lorimer, and Drew were all interviewed at Wamsley's Cycles. Keep an eye out for the upcoming issue.	12-Feb-16	1
16	Administration	Elections	Transition board management (phone / email / facebook / data duty) to new officers	F. Gmeindl	4-Feb-16	17-Mar-16	Closed. Frank provided a printout of access codes and tools to the new officers after March elections.	3-Mar-16	1
18	Grants / Applications	TAP Grant: WV705	Grant Intent to Apply	Derek	3-Dec-16	15-Jan-16	Complete. Owner was changed in Jan 7 meeting to Chip to complete intent to apply. Chip and Christina worked in tandem to submit the intent to apply for shared-use path along 705.	15-Jan-16	1