# Bicycle Board: May 2016 General Meeting

**Date:** Thursday, May 5, 2016 **Time:** 6:30pm-8:30pm **Location:** Public Safety Building, Training Room 1

**Timekeeper:** \_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Clock Time** | **Duration (min.)** | **Topic** | **Discussion Leader** | **Desired Outcome** |
| 6:30 PM | 5 | Schmooze time | Everyone | All ready to start work |
| 6:35 PM | 5 | Agenda | Drew | March minutes approved, April agenda finalized |
| 6:40 PM | 5 | Police Liaison | Drew | Police ex-officio member informed (Bike Month Support?) |
| 6:45 PM | 5 | Ripe Banana Issues | Drew | Issues identified and plan to address them defined |
| 6:50 PM | 5 | Engineering | Damien | Status of outstanding projects reported, expected dates adjusted |
| 6:55 PM | 5 | SLM / BMUFL Grant Update | Damien | Board informed of recent updates, new target dates set |
| 7:00 PM | 5 | SLM / BMUFL Education | Drew | Decision on stickers |
| 7:05 PM | 10 | Parking Ordinance Update | J4 | Status reported, updated language reviewed and approved |
| 7:15 PM | 5 | Smart Cycling / TS 101 Training | Jing / Frank | Report back / summary delivered of April 30 class |
| 7:20 PM | 5 | WV Bike Summit | Christina/Jing/Harry | Report back / summary delivered |
| 7:25 PM | 20 | Bike Month | Brian | Bike to school day recap delivered, plans solidified for BTW Day and Rodeo; volunteers recruited |
| 7:45 PM | 15 | BFC Award & New Projects Prioritization | Drew | Other projects generated in March meeting reviewed and prioritized |
| 8:00 PM | 10 | Open Action Items | Drew | Items reviewed, closed, and/or due date adjusted |
| 8:10 PM | 10 | New Action Items | Drew | List open items, responsible person, dates |
| 8:20 PM | 5 | Next Month’s Agenda | Drew | Draft May Agenda |
| 8:25 PM | 5 | Meeting Evaluation | Drew | Solicit feedback; how to improve future meetings |
| 8:30 PM | - | Meeting Adjourned | Drew |  |

**Read-aheads 1)** April Minutes **2)** Updated Parking Ordinance (emailed by J. Whitmore) **3)** Project assignment matrix

